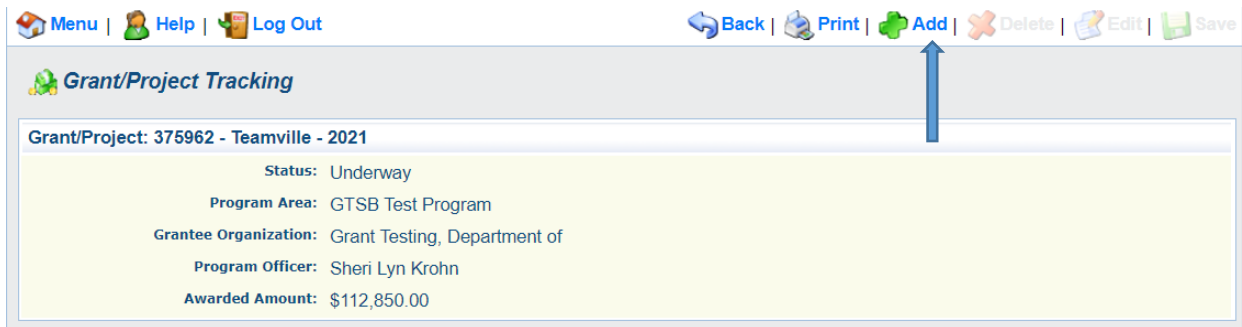


How to submit a **PEDESTRIAN SAFETY PROJECT ACTIVITY REPORT** in Iowa Grants

- Go to www.iowagrants.gov and log in
- Click on **My Grants** and then select grant for current fiscal year
- Click on **Status Reports**
- Click on **Add** at the top of the page



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Back | Print | **Add** | Delete | Edit | Save

Grant/Project Tracking

Grant/Project: 375962 - Teamville - 2021

Status: Underway

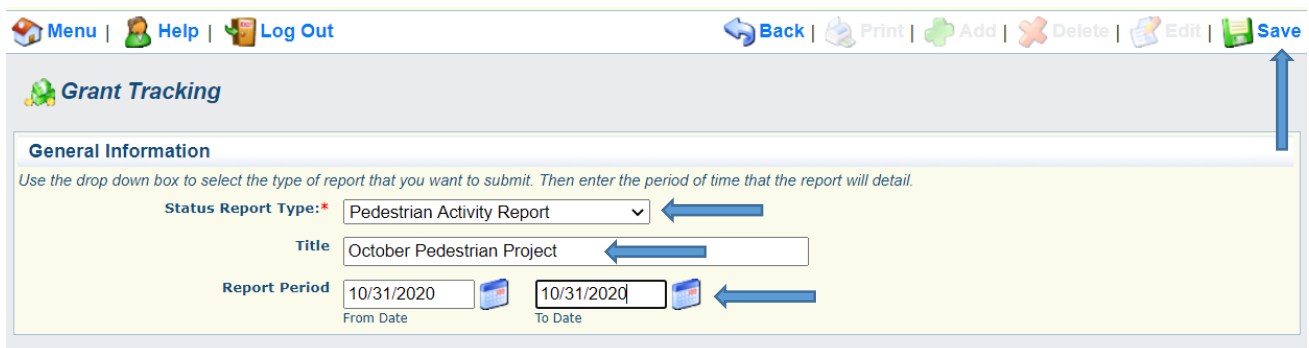
Program Area: GTSB Test Program

Grantee Organization: Grant Testing, Department of

Program Officer: Sheri Lyn Krohn

Awarded Amount: \$112,850.00

- Select **Pedestrian Activity Report** from the Status Report Type drop down menu
- For the **Title Field**, enter the month you conducted the project followed by the words "Pedestrian Project"
- Click on the calendar icons to enter the project start and end dates in the **Report Period** fields
- Click **Save** in upper right corner



Menu | Help | Log Out

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Grant Tracking

General Information

Use the drop down box to select the type of report that you want to submit. Then enter the period of time that the report will detail.

Status Report Type: * Pedestrian Activity Report

Title: October Pedestrian Project

Report Period: 10/31/2020 (From Date) 10/31/2020 (To Date)

- Click **Return to Components**

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Grant Tracking

General Information

Return to Components

Use the drop down box to select the type of report that you want to submit. Then enter the period of time that the report will detail.

ID: 377748

Status Report Status: Editing

Due Date:

Status Report Type: Pedestrian Activity Report

Title: October Pedestrian Project

Report Period: 10/31/2020 (From Date) 10/31/2020 (To Date)

- Click on **Pedestrian Safety Activity Report** in the table

Status Report: 373742 - 28

Grant: 373742-Des Moines PD 2021 Tester

Status: Editing

Program Area: GTSB Test Program

Grantee Organization: Grant Testing, Department of

Program Manager: Regina Sterbenz

Components

Preview | Submit

Complete each component of the status report and mark it as complete. Click Submit when you are done.

Name	Complete?	Last Edited
General Information		10/05/2020
Pedestrian Safety Activity Report	✓	

- Select the month in which you conducted your project from the Pedestrian Safety Activity Report drop down menu
- Click on the calendar icon to select the date in which you conducted your project
- Enter your project start and end times
- Enter the total project hours
- Enter the total number of officers participating in the project
- Enter the total number of hours you are requesting for GTSB OT reimbursement

Pedestrian Safety Activity Report

Pedestrian Safety Activity Report*	October	←
Date of Project*	10/31/2020	←
Project Start time*	2400	←
	Enter the project start time in military hours.	
Project End time*	0300	←
	Enter the project end time in military hours.	
Total Project Hours*	3	←
	Enter the total number of hours for the project.	
# of Officers Participating*	3	←
GTSB Pedestrian Safety Enforcement Overtime*	6	←
	Please enter the number of GTSB Pedestrian Safety Enforcement Overtime hours being requested for reimbursement.	

- The next section is where you will be filling in your contacts per category
- To begin, click in the first text field, enter number of contacts for Pedestrian Violations CITATIONS (even if it is zero) and then hit TAB
- Next enter the number of contacts for Pedestrian Violation WARNINGS and then hit TAB
- Repeat this process for each of the following sections:

Pedestrian Safety Project Violations

For the Pedestrian Safety project, enter the number of citations and warnings issued to both pedestrians and drivers in the appropriate categories. Count each contact only once.

Pedestrian Violations -No bicycles	<input type="text"/>	<input type="text"/>
	Citations	Warnings
Driver Violations	<input type="text"/>	<input type="text"/>
	Citations	Warnings
Speed Violations	<input type="text"/>	<input type="text"/>
	Citations	Warnings
Electronic Device Violations	<input type="text"/>	<input type="text"/>
	Citations	Warnings
Move Over Violations	<input type="text"/>	<input type="text"/>
	Citations	Warnings
Other Traffic Violations	<input type="text"/>	<input type="text"/>
	Citations	Warnings

Public Information Activities

In accordance with the contract, 2 media contacts (Radio, Newspaper, TV) AND 6 social media (digital) posts are required during the contract year.

Per the category below, enter the number of pedestrian focused public information activities the agency completed this month. Additional media and social media posts are encouraged.

If postings are on multiple social media outlets (such as Twitter, Facebook, Instagram, etc), please be sure to count each pedestrian safety post. For example, if posting on Facebook and Twitter, count 2.

TV*	<input type="text"/>
Radio*	<input type="text"/>
Print*	<input type="text"/>
Digital*	<input type="text"/>

- Enter your comments, click on **Return to Top**,

Comments

Please note any additional activity or unusual circumstances which occurred this month.

Comments

Return to Top

- Click **Save**

Menu | Help | Log Out

Back | Print | Add | Delete | Edit | Save

Grant/Project Tracking

Status Report: 375962 - 17

Grant: 375962-Teamville

Status: Editing

Program Area: GTSB Test Program

Grantee Organization: Grant Testing, Department of

Program Manager: Sheri Lyn Krohn

- Click **Mark as Complete**

Pedestrian Safety Activity Report

Mark as Complete | Go to Status Report Forms

Pedestrian Safety Activity Report*

January

Date of Project*

10/31/2020

Project Start time*

0700

Enter the project start time in military hours.

Project End time*

0900

Enter the project end time in military hours.

Total Project Hours*

2

Enter the total number of hours for the project.

of Officers Participating*

4

GTSB Pedestrian Safety Enforcement Overtime*

8.0

Please enter the number of GTSB Pedestrian Safety Enforcement Overtime hours being requested for reimbursement.

- Click **Submit**

Components

Preview | Submit

Complete each component of the status report and mark it as complete. Click Submit when you are done.

Name	Complete?	Last Edited
General Information	✓	10/09/2020
Pedestrian Safety Activity Report	✓	10/09/2020

- If there are no further edits to this form, click **OK**

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www.iowagrants.gov says

Submitting the Status Report will lock all sections from further editing.
Have you completed all sections? Are you sure you are ready to submit
this Status Report?

OK

Cancel

Once you see the screen below, you will know that your submission was successful and your Program Administrator has been notified of your submission.

Status Report Submitted Confirmation

You have successfully submitted your Status Report with Status Report ID [377557]. Grantor has received your Status Report for evaluation. You can return to the Grant forms by clicking [here](#)